

Samantha Washington

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EXPERIENCE

- Oxygen Media, New York, NY** Mar 2018 - Mar 2019
Production Assistant, Creative Marketing Production
- Coordinated for three creative marketing teams: on-air graphics, promos, and off-air promotions
 - Created schedules and trackers; Facilitated deliveries of creative
 - Liaison between Creative Department and outside vendors and companies
- TedxStroudsburg Library, Stroudsburg, PA** Oct 2016, 2017 & 2018
Producer/Technical Director
- Worked with the team to set up, record, and break down the livestream equipment
 - Created production and edit schedules
 - Liaison between the crew and the librarians
- Arrowhead Lake Community Association, Pocono Lake, PA** Aug 2017 - Dec 2017
Communications and Marketing Specialist
- Created seasonal newsletter, "Smoke Signal," in Adobe InDesign
 - Wrote, produced and edited "ALCATV," a weekly video update for the community
 - Created graphics, flyers and logos in Adobe InDesign, Photoshop and Illustrator
- East Stroudsburg University, East Stroudsburg, PA** Aug 2016 - May 2017
Instructional Resources Technical Assistant
- Set up, filmed and edited on and off campus events including convocations, graduations, faculty meetings and other various events
 - Teched studio classroom productions including TV Production 1 & 2, Acting, and Writing for Public Relations
- Lehigh Valley Pocono Auxiliary Auction** Apr 2017
Associate Producer
- Gathered assets, exported for switcher specs, and created schedules
 - Liaison between executive producers and studio staff
 - Troubleshoot problems and worked quickly to solve issues
- Red Cross Telethon** Mar 2016 & 2017
Technical Director
- Exported assets for the switcher, loaded and labeled the assets
 - Worked closely with studio crew and executive producers to create an outstanding show
 - Managed camera operators and stage managers
- Big Brother, Big Sister Telethon** Nov 2016 & 2017
Technical Director
- Created the production position schedule
 - Worked closely with studio crew and executive producers to create a wonderful show
 - Managed camera operators and stage managers

EDUCATION

- East Stroudsburg University, East Stroudsburg, PA** Aug 2015 - Dec 2017
Bachelors of Science in Digital Media Technology
Concentration in Video and Television - Minor in Communication Studies
- Northampton Community College, Tannersville, PA** Aug 2013 - May 2015
Associates in General Studies